

Minutes
Board of Trustees Voting Meeting
December 17, 2020, 6:30 PM
Google Meet link:
(meeting over-link inactive)

1. **Call to order** – 6:31 p.m.
 - Pledge of Allegiance
 - In attendance: D.Rufo, G.Scott (joined at 6:42 pm), S.Glick, M.Reynolds, E.Falcone, J.Work, S.Narahari, M.Greiner, G.Queen, Y.Francois
2. **Opening statements – D.Rufo**
 - Process for New Business - please submit public comment to email - publiccomment@rak12.org
3. **Review & accept minutes from November 19, 2020 - Voting Meeting.** Motion to approve minutes from November 19, 2020 Meeting by J.Work; Seconded: M.Greiner. All in favor, none opposed. Motion carries. **Minutes from October November 19, 2020 Meeting are Accepted.**
4. **Policy Reviews/Resolutions**
 - **Transgender Student Policy - Third Reading.** Vote to be held next month.
 - Discussion held regarding adding “Mx.”
 - **Transgender Staff Policy - Second Reading**
 - S.Narahari suggests adding “Mx.” Discussion held. D.Rufo recommends that policy be updated. G.Guarino-Buli will update.
5. **Committees Meeting updates – Committee Chairs**
 - **Development Committee** – M.Grenier - **Development Report December 2020.** Added from Recording
 - **Curriculum & Achievement** – D.Rufo. **C & A Meeting Minutes.** Ongoing focus on teachers having support they need to continue remote teaching and track students. Discussion of launch of hybrid learning. Administration feels in good shape to meet health and safety and instructional requirements.
 - **HR Committee** – Beth Falcone . Met Yesterday. 3 openings coming. Current posting for van driver. Have retained support aides.
 - **Finance Committee** – S.Glick. Tracking budget, projected to have slight surplus. Supplemental information provided regarding reports and statements being supplied to Board for Trustee’s review and information:
 - **Draft - 990 Report**
 - **Draft – Financial Statement**

- **Strategic Planning Committee** – Y.Francois. [Strategic Planning Committee Minutes](#). Abbreviated meeting. Is one space available that may be good fit for RA’s needs, but given remote situation, recommendation was to hold off and review once virtual & hybrid instruction is no longer mandatory. Trustees should board files regarding planning for upcoming discussions.
- **Legislative Committee** – G.Queen. Met on December 4th. Approved email to representatives that were elected or re-elected with information about budget transparency for RA. Discussed potentially holding “virtual” tour of school for new representatives & senators if in person meetings like those held previously are unable to be held. G.Scott details shifts and changes resulting from November election, including new minority leader based in Philadelphia and potential new opportunities relating to newly elected members and their charter school policies.
- **Equality & Equity** – S.Narahari [December E&E 2020-Notes](#). Meeting held yesterday. Highlights: continued work on facilitating book study, mural project space identified, design being adapted for new space, results of survey.
- **General discussion of likely overlap of work and focuses between committees:**
 - D.Rufo: Discussion of extending committee’s goals out into other Committee’s including potentially expanding/updating graduation requirements, inclusion of Committee’s focus with respect to strategic planning.
 - Y.Francois: importance of continued updating and focusing all planning and goals based on strategic plan. While strategic plan is meant to be somewhat dynamic, all other committees and plans should be anchored in the strategic plan.

6. Administration Reports

- **Business Manager’s Report** – C.Schaeffer – Report and Staff Roster in Board Drive. Staff roster by Business Manager. Motion to staff roster by M.Greiner; Seconded: S.Narahari. All in favor, none opposed. Motion carries. **Staff Roster is Approved.**
- **Lower School Principal Report** – C.Herman. Science fair is taking place. 3 & 4 grade had spirit week. 5 & 6th grades have new book club. 5 & 6th grade NEHS project and collections. Lower School upcoming – big ticket draw, pajama day & pajama day fundraiser for CHOP, tomorrow winter concert will be posted, like Nutcracker compilation that was posted recently.
- **Upper School Principal Report** – M.Boyd. Academy counsel held competitions, Middle school academy counsel having spirit week. Upcoming (3rd?) installment of Knightly News by heads of House. Virtual version of alumni day next week. Scholarship total update is \$4.6 million.
- **CEO Report** – G.Guarino-Buli - [CEO Report](#). No major changes or updates. In line to spend & report COVID grant for December, and other grant is on track for next fall. Continued work and planning for Health and Safety plan is available for all to review, continued to plan for return based upon transmission and cases reported by health department. Thank you for responses to surveys; those are very helpful with planning.

7. New Business

- [Updated Vendor Agreement Template](#). Additional commentary has arisen, likely we will ask for special intervening meeting before next meeting to approve.

8. **Public comment** - Please use the “Raise Hand” feature and you will be unmuted. No public comments were made.
9. **Adjournment** - Motion to adjourn meeting made by Y.Francois; Seconded: M.Grenier. All in favor; none opposed. Motion passes. **Meeting Adjourned at 7:30 p.m.**
10. **Executive Session** - ?